



महाराष्ट्र शासन

शासकीय तंत्रनिकेतन, धाराशिव

तुळजापूर रोड, धाराशिव ४१३५०१

दुरध्वनी क . 02472-251745 फॅक्स 02475-25105

E-Mail - stores.gpo@maharashtra.gov.in, principal.gpo@maharashtra.gov.in

No.GPO/Store/2024-25/446

Date 06.02.2025

INVITATION FOR QUOTATION

15 FEB 2025

To,
Institute Notice board
Institute WebSite

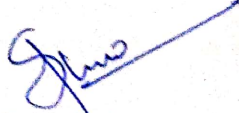
Sub: Invitation for Quotations for supply of Stationary Items

Dear Sir,

You are invited to submit your most competitive quotation for the supply of following goods with item wise detailed given at Annexure I,

CONDITIONS:

1. Rates quoted should be FOR Dharashiv or free delivery at the Institute inclusive of all lead and Lift.
2. Detailed specifications of the articles you intend to supply should be given. If not according to the specification, laid down here under.
3. You are requested to provide your offer latest by 16:00 hours on 24.02.2025
4. Award of contract:
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
5. The material should be supplied within (07) Days from the date of order. List of material is given below.
6. The earliest delivery period should be quoted if you cannot supply within the period mentioned above.
7. Sealed quotation to be submitted/ delivered at the address mentioned below, Principal, Govt. Polytechnic, Tuljapur Road, Dharashiv -431501. Quotation should subscribed as Quotation for Supply of Stationary. Quotation No, and Due Date 24.02.2025
8. Quotation should be valid for Six Month.
9. Each bidder shall submit only one quotation.
10. Quotation not complying with the above conditions and incomplete once will not be considered.
11. Right to reject any or all quotations rates are with the under signed.
12. No advance shall be paid and No part payment shall be made.
13. Rates quoted must be inclusive of All applicable Taxes.


Principal
Govt. Polytechnic,
Dharashiv



Annexure I

Sr. No.	Item Name	Unit	Approx. Qty.	Remark
1	Box File	No.	30	
2	Box File Small	No.	50	
3	Brown Tape 1"	No.	4	
4	Butter Paper	No.	50	
5	Cello Tape 1"	No.	12	
6	Cello Tape 2"	No.	4	
7	Dust Less Chalk Box White	No.	25	
8	Duster for Chalk	No.	40	
9	Dust Less Chalk Box Colour	No.	25	
10	Envelop A-4 Size	No.	100	
11	Envelop Medium	No.	400	
12	Envelop Small	No.	350	
13	Fevicol	200 ml bottle	25	
14	Flange Sticker (Post it)	Pkt	20	
15	Gum Bottle	No.	15	
16	Highlighter	No.	36	
17	Ink for Stamp Pad	No.	15	
18	Ink Pad(Stamp Pad) Big	No.	9	
19	Ink Pad(Stamp Pad) small	No.	10	
20	Lock 7 liver	NO	5	
21	Note Counter Sponge Cup	No.	7	
22	Office File	No	50	
23	Pencil Box	Box	5	
24	Pencil Cell	No.	6	
25	Pencil Cell AAA	No.	6	
26	Permanent Marker	No.	15	
27	Pin box	Box	14	
28	Punching Machine Big	600 DP	3	
29	Punching Machine Small	No.	10	
30	Register 1 Quire	NO.	12	
31	Register 2 Quire	NO.	12	
32	Register 3 Quire	NO.	6	
33	Register 4 Quire	NO.	6	
34	Rubber band Big size	Packet	1	
35	Rubber band small size	Pkt	2	
36	Stapler 10 No.	No.	10	
37	Stapler 24 No.	No.	10	
38	Stapler Pin 10 No.	No.	5	
39	Stapler Pin 24 No.	No.	5	
40	Table Cloth	Meter	3	
41	Tag Bundle Big	No.	10	
42	Tag Bundle small	No.	10	
43	Whitener Pen	No.	15	
44	Whiter Board Duster	No.	15	
45	Whiter Board Marker	No.	30	
46	Xerox Rim A-4	No.	150	

Principal
Govt. Polytechnic, Dharashiv